

NEW MILLS TOWN COUNCIL

New Mills Town Hall, New Mills, High Peak SK22 4AT

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Dear Councillor

20 November 2024

You are summoned to attend an Extraordinary Meeting of Town Council to be held on **Monday 25 November 2024 at 8.15pm** **In the Council Chambers, New Mills Town Hall, New Mills, High Peak.**



Yours sincerely
Clare Wild, Town Clerk.

Meetings open to the public may be recorded by representatives of the media and members of the public and are requested to do so in accordance with the Town Councils Standing Orders. The Chair may ask anyone acting in a disruptive manner to leave the meeting.

AGENDA

1. Introductions & Apologies for Absence

To receive apologies and grant approvals for absence

2. Variation of Business

To change the order of agenda items

3. Declarations of Members Interest and Dispensation Applications

- a. Updates to Register of Members Interests
- b. Declaration of interests by councillors and non-councillors with voting rights on agenda items in accordance with the Town Councils Code of Conduct
- c. To review and grant approvals for requests for dispensation

4. Public Participation

Members of the public can speak for no longer than 3 minutes each without the Chairs permission and this period is limited to 15 minutes in total and includes update reports presented by

- Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage

5. To consider a proposal to recruitment of a Minute Taker for New Mills Town Council
6. To consider job titles, roles and responsibilities for staff associated with High Lea Hall.
 - Café Supervisor
 - NMTC Cleaner/Caretaker role
7. To consider and agree how the Council, as employers, will comply with the positive duty to prevent Sexual Harassment in the workplace
8. To consider the introduction of a Councillors Induction Programme/Policy